

**MINUTES OF REGULAR MEETING  
BOARD OF  
TRUSTEES  
KALAMAZOO VALLEY COMMUNITY COLLEGE**

A Regular meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan, was held on Tuesday, April 11, 2017, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, in the Paul D. Jackson Board Room 3365.

Chairman Patton convened the meeting at 7:30 a.m. and led all in reciting the Pledge of Allegiance.

**ROLL CALL**

**Present:** Trustees Patton, Farmer, Gustas, Miller, Schauer (joined at 7:30 a.m. via conference call/Skype), Stinson, and Young  
Marilyn J. Schlack, President  
Janet Nykaza, Recording Secretary

**OTHER ATTENDEES**

Dennis Bertch, Executive VP Instructional and Student Support Services  
Mike Collins, Executive VP for Enrollment and Campus Operations  
Craig Jbara, VP for Strategic Business and Community Development  
Dean McCurdy, Associate VP for Instruction and BHLC  
Kathy Johnson, Associate VP for Analytics and Compliance  
Tom Sutton, Director of Wind Energy and Technology Services  
Rick Ives, Director of Public Safety  
Ben Blewett, Network Manager

**MEMBERS' TIME**

The Board discussed items of general interest.

Because Trustee Schauer was participating via Skype, Chairman Patton appointed Trustee Gustas as Acting Treasurer.

**APPROVAL OF AGENDA**

It was **MOVED** by Trustee Gustas **SECONDED** by Trustee Young and **CARRIED** that the agenda be approved as presented.

**CONSENT AGENDA**

It was **MOVED** by Trustee Miller **SECONDED** by Trustee Gustas, and **CARRIED** that the Consent Agenda Items for the month of April 2017, including the Secretary's Report, the Treasurer's Report, the Commencement

Report and the Personnel Report, be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

### **PUBLIC PARTICIPATION**

There was no one present who desired to address the Board.

### **INFORMATIONAL REPORTS**

President Schlack asked Tom Sutton and Dean McCurdy to present updates.

#### **Technical Services Training Update**

Tom Sutton updated the Board on technical services training. The objectives of the technical service programs are to deliver demand-driven, relevant industry training, and to increase KVCC's national and international branding. The programs aim for high graduate placement rates, and self-sustainability. Academies, corporate training, and other ongoing industry collaborations are part of the technical services offerings. Because of low unemployment, corporate training demand is up as companies try to increase the skills of their employees.

#### **Guided Pathways Update**

Dean McCurdy updated the board on guided pathways. KVCC is working as part of a national collaboration to create guided pathways that intentionally align students' course selections with career goals and/or transfer to majors in 4 year institutions. Faculty and staff are actively involved on the project in many capacities: guided pathway teams, recruitment and first year experience seminar courses. They are developing and evaluating metrics to track the success of the project.

#### **President's Report**

President Schlack updated the board on the Gifts and Grants received by the College in January and February, 2017, and reviewed the upcoming board calendar.

### **ACTION ITEMS**

#### **Recommendation for Tuition and Fees**

It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Gustas, and **CARRIED** that upon recommendation of the Treasurer, effective with the Fall 2017 semester, tuition at Kalamazoo Valley Community College shall be as follows:

In-District	\$105.00 per contact hour
Out-of-District	\$180.50 per contact hour
Out-of-State	\$242.50 per contact hour
International	\$274.00 per contact hour

And the following non-refundable general fees and non-refundable usage fees shall be charged:

- General fees (applicable to all students registering for courses):
  - \$33.00 per semester enrollment fee
  - \$82.50 per semester general fee
- Usage fees (applicable only to those students using specific services/programs):
  - \$25.00 per contact hour distance learning fee for all in-district and out-of-district students enrolled in online courses
  - \$30.00 per contact hour distance learning fee for all out-of-state and international students enrolled in online courses

- o \$200.00 per contact hour fee for students enrolling in the same class more than three times.

## **Resolution to Provide for Public Hearings on 2017-2018 Budget and Taxes**

It was **MOVED** by Trustee Stinson, and **SECONDED** by Trustee Young that a resolution to provide for a Public Hearing on the 2017-2018 Budget be adopted:

WHEREAS, Public Act 43 of the 1963 Public Acts, as amended, requires the College to hold a public hearing on its proposed 2017-2018 budget prior to its final adoption;

WHEREAS, Section 16 of Public Act 2 of 1968, as amended, requires the taxing unit to set forth the total number of mills of ad valorem property taxes to be levied and the purposes for which that millage is levied;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees has examined the financial circumstances of the college district for the 2017-2018 fiscal year, including estimated expenditures, estimated revenues, and the state equalized valuation of property located within the district, and determined that the levy of the total authorized millage rate will be necessary for the sound management and operation of the community college district; and
2. A public hearing of the proposed 2017-2018 budget be held on May 9, 2017, at 7:30 a.m., in Room 3365, at Kalamazoo Valley Community College, Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan; and
3. The secretary be authorized and directed to cause a notice of such hearing to be published in the manner and time required by law in a newspaper of general circulation within the district. The notice shall be substantially in the following form:

### **NOTICE OF PUBLIC HEARING ON PROPOSED 2017-2018 BUDGET**

PLEASE TAKE NOTICE that on May 9, 2017, at 7:30 a.m., in Room 3365 at Kalamazoo Valley Community College, Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, the Board of Trustees will hold a public hearing on the College's proposed 2017-2018 budget.

The Board may not adopt its proposed 2017-2018 budget until after the public hearing. A copy of the proposed 2017-2018 budget, including the proposed property tax millage rate, is available for public inspection during normal business hours at the Office of the President of Kalamazoo Valley Community College, 6767 West O Avenue, Kalamazoo, Michigan.

**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

This notice is given by order of the Board of Trustees.

Dated: April 11, 2017

Susan Miller, Secretary  
Kalamazoo Valley Community College  
Board of Trustees

The resolution was declared adopted by the following roll call vote:

AYES: 7

NAYS: 0

ABSTENTIONS (EXCUSED) 0

### Resolutions for Emeritus Status

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Farmer and **CARRIED** that, upon the recommendation of the President, Emeritus status be granted to **James Wm. Taylor**, upon his retirement on March 31, 2017, to **Cindy Wilson**, upon her retirement on January 31, 2017, to **Su Cutler**, upon her retirement on August 31, 2017 and to **Kandiah Balachandran**, upon his retirement on August 31, 2017.

### Recommendation for Renewal of Membership to ACCT

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee Young and **CARRIED** that the KVCC Board of Trustees renew its membership in the Association of Community College Trustees for fiscal year 2017-18, and that dues in the amount of \$5,926 be paid.

It was **MOVED** that Trustee Young be appointed voting representative to ACCT for fiscal year 2017-2018 and that Trustee Miller be appointed alternate.

### OTHER ITEMS

Trustee Young gave an update on the April 2<sup>nd</sup> pancake breakfast at the BHLC. It was a very well attended event that brought people to the new campus and raised money for culinary scholarships.

Trustee Stinson also mentioned the successful Momentum culinary training program graduation that she attended. Most students are interviewing and some are already employed.

### FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

### ADJOURNMENT

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee Farmer, and **CARRIED** to adjourn the meeting. Chairman Patton declared the meeting adjourned at 8:48 a.m.



Jeff Patton, Chairman



Susan Miller, Secretary



Janet Nykaza, Recording Secretary

